**Kendell Theodore**

Pole # 51 Khan Trace Fyzabad

Telephone -303-5804

Email: theodorekendell@yahoo.com

**Personal information**

Nationality: Trinidadian

Date of birth : 23.10.1993

Marital Status: Single

**Objective**

To contribute and to a dynamic and productive team , by using skills effectively and efficiently to address needs of the company

**Experience**

Clerical assistant at councilor office Fyzabad

* Filing
* Dealing with people on one on one situations
* Faxing
* Operate standard office equipment

SM Jaleel company ltd – as a packer

**Education**

2006 -2013 Fyzabad Anglican secondary school

7 CXC level passes - (Caribbean history grade 3, English A grade 2 ,Geography grade 3 , Integrated science grade 2 , Mathematics ,grade 3 and Principles of Business grade 2

5 CAPE level passes - (Caribbean studies unit 1 -grade 3 , Communication Studies unit 1 -grade 5 , Enviromental studies unit 1 grade -4 and unit 2 grade 3 , Management of Business unit 1 and 2 grade 4 and Sociology unit 1 and 2 -grade 4 )

Final year student at University of the West Indies (UWI)- BSc in Agribusiness and BSc Agriculture technology

**SKILLS**

Research, Proof reading and editing, team work, patience, adaptability, self-motivation, ability to work under pressure. Footballer